

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES

AGENDA DATE: NOVEMBER 8, 2005

CONTACT PERSON/PHONE: JOANNE IVEY / _____

DISTRICT(S) AFFECTED: 7

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Open Arms Community of El Paso to hold a parade on November 12, 2005 from 9:00 a.m. to 10:00 a.m. Route: Start at La Feria parking lot at the corner of North Loop and Yarbrough, proceed on North Loop past Lomaland and finish at 8240 North Loop. Approximately 85 persons, 3 vehicles will take part and 100 spectators are anticipated. (District 7) [Joanne Ivey]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for Open Arms Community of El Paso to hold a parade on November 12, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: October 27, 2005

TO: CITY CLERK

FROM: Open Arms Community of El Paso
Joanne Ivey

CITY CLERK DEPT.

05 OCT 31 PM 9:44

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

November 8, 2005

Item should read as follows:

Open Arms Community of El Paso to hold a parade on November 12, 2005 from 9:00 a.m. to 10:00 a.m.

Route: Start at La Feria parking lot at the corner of North Loop and Yarbrough, proceed on North Loop past Lomaland and finish at 8240 North Loop. Approximately 85 persons, 3 vehicles will take part and 100 spectators are anticipated. (District 7) [Joanne Ivey]

SPECIAL INSTRUCTIONS:

PERMIT #05-178

DEVELOPMENT SERVICES USE

Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT *Pending as of 10.27.05 / received 11.1.05 @ 8:43 a.m.*

N/A STREET DEPARTMENT

N/A CIVIC CENTER

☒ COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Open Arms Community of El Paso
(Person/Organization)

Contact Person:

Joanne Ivey
Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

(Moving)

☒ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

November 12, 2005

Total Time of Event:

from 9 AM to 10 AM
(Time) (Time)

Time in which police traffic control services will be needed:

from 9 AM to 10 AM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

11/8

4. Approximate number of participants:

85 Persons 3 Vehicles _____ Animals _____ Other _____ Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 100

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Publicity for Fiesta of the Nations

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Begin at La Feria parking lot, corner Yarbrough and N. Loop.
Proceed east on N. Loop past Lomaland, enter
Fiesta site at 8240 N. Loop.

Location of assembly area, if separate or different:

La Feria Parking lot.

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Development Services or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes ✓ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Street department says does not apply to this brief event.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

James D. Frey
Signature of Applicant

10-18-05
Date

For Open Arms Community
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: OPEN ARMS COMMUNITY OF EL PASO PARADE

\$15.75 Fee Paid: 320050000000005101

\$21.00

City Council Hearing: NOVEMBER 8, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: OPEN ARMS COMMUNITY OF EL PASO PARADE

LOCATION NORTH LOOP

DATE OF EVENT: NOVEMBER 12, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

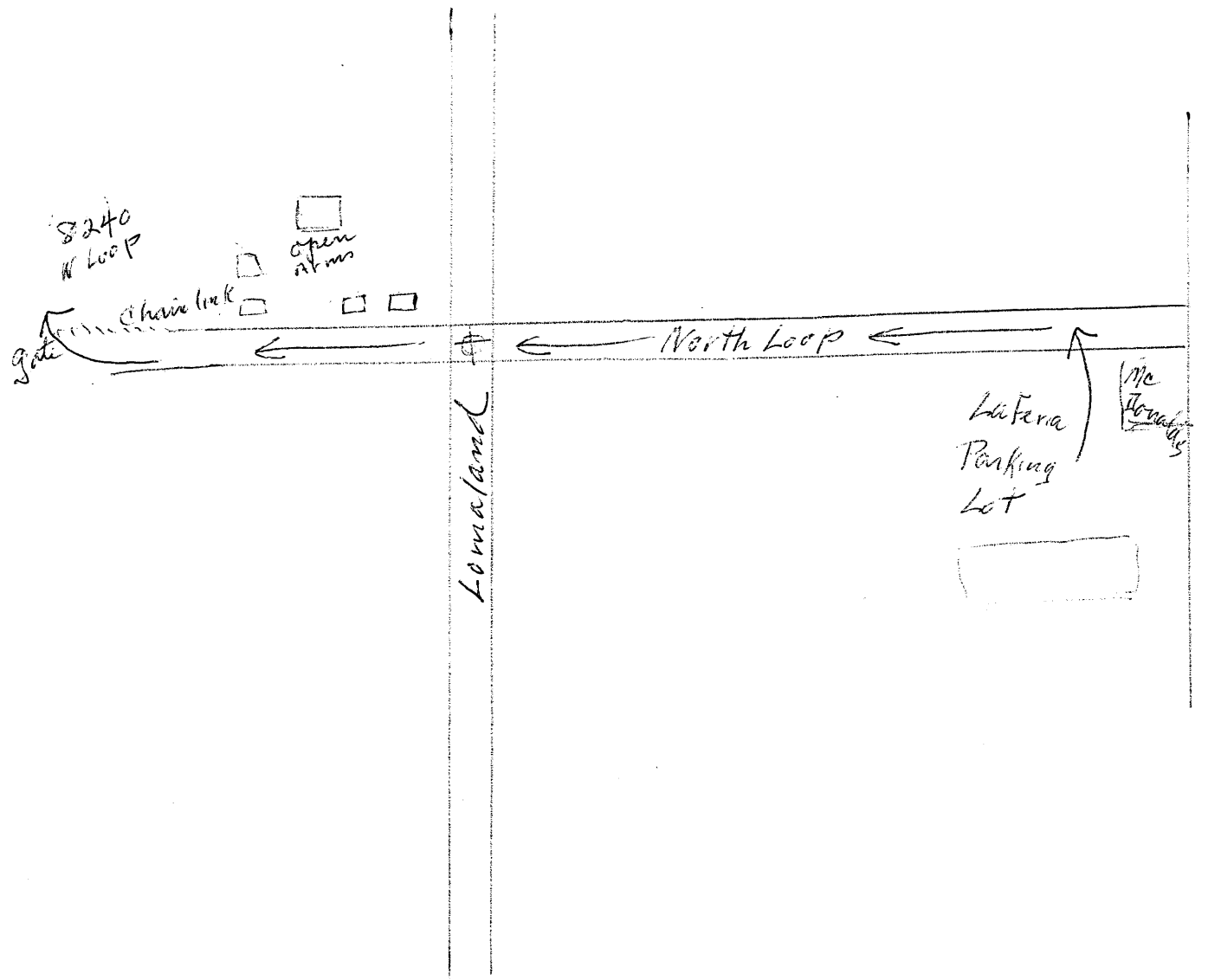
R. Alan Shubert, PE, CBO
DEVELOPMENT SERVICES DIRECTOR

Map of Parade Route Open Arms Community / Fiesta at the Nations

Saturday, November 12th

8:30 AM Form in La Feria Parking Lot
at Yarbrough and North Loop

9 AM Parade east on N. Loop to 8240
(just past Lomaland)





10/27/2005
12:16:29PM

Receipt #: 320050000000005101

Date: 10/27/2005

Station ID: 3

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	16.00
Change					In Person	(0.25)
Payment Total:						\$15.75

For Office Use Only

Event: OPEN ARMS COMMUNITY OF EL PASO PARADE

\$15.75 Fee Paid: 3200500000000005101

\$21.00

City Council Hearing: NOVEMBER 8, 2005

Copy to:

☒ Police Department

☒ Fire Department *WAC*

☒ Sun Metro

☐ Parks Department

☒ Engineering-Traffic Div.

☒ Highway Department

☐ Street Department

☐ Civic Center

Comments:

PERMIT

EVENT: OPEN ARMS COMMUNITY OF EL PASO PARADE

LOCATION NORTH LOOP

DATE OF EVENT: NOVEMBER 12, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, PE, CBO
DEVELOPMENT SERVICES DIRECTOR

Oct. 27. 2005 12:44PM

CITY OF EL PASO

No. 4494 P. 5/7

For Office Use Only

Event: OPEN ARMS COMMUNITY OF EL PASO PARADE\$15.75 Fee Paid: 320050000000005101

\$21.00

City Council Hearing: NOVEMBER 8, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments:

NO OBJECTIONS
WRC**PERMIT**EVENT: OPEN ARMS COMMUNITY OF EL PASO PARADELOCATION NORTH LOOPDATE OF EVENT: NOVEMBER 12, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action:

☐

Approved

☐

Disapprove

☐

Approve W/Mod

Date Permit Issued:

Permit No.:

R. Alan Shubert, PE, CBO
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: OPEN ARMS COMMUNITY OF EL PASO PARADE

\$15.75 Fee Paid: 320050000000005101

\$21.00

City Council Hearing: NOVEMBER 8, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed parade route. Police Dept will provide traffic control for the event. Keith Bennett (Traffic Controls Planning Supervisor) 10/28/05.

PERMIT

EVENT: OPEN ARMS COMMUNITY OF EL PASO PARADE

LOCATION NORTH LOOP

DATE OF EVENT: NOVEMBER 12, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, PE, CBO
DEVELOPMENT SERVICES DIRECTOR



Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

November 1, 2005

Subject: Parade

Control: 674-1

Highway: FM 76

County: El Paso

Ms. Joanne D. Ivey
Open Arms Community of El Paso

Dear Ms. Ivey:

Reference is made to your application of October 31, 2005, requesting use of North Loop for the proposed Open Arms Community of El Paso Parade on Saturday, November 12, 2005.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed Open Arms Community of El Paso Parade. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the Open Arms Community of El Paso Parade. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Ms. Monica O'Kane at (915) 790-4309.

Sincerely,

Edgar E. Fino, P.E.
Traffic Engineer

TUE/NOV/01/2005 08:43 AM

P. 002

For Office Use Only

Event: Open Arms Community of El Paso Parade

\$15.75 ☐ Fee Paid: 320050000000005101
\$21.00 ☐ Date

City Council Hearing: November 8, 2005
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering – Traffic Div.
☒ Highway Department
☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 4 officers and 4 vehicles.

Estimated cost to city: \$150.00 Estimated cost to applicant: \$50.00

PR 05-178

PERMIT

EVENT Open Arms Community of El Paso Parade

LOCATION: North Loop

DATE OF EVENT: November 12, 2005 from 9:00 a.m. to 10:00 a.m.

CITY COUNCIL ACTION: ☐ Approve ☐ Disapprove ☐ Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, PE, CBO
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

NOVEMBER 1, 2005

DEVELOPMENT SERVICES DEPARTMENT

Open Arms Community of El Paso
Joanne Ivey

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on November 8, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Open Arms Community of El Paso to hold a parade on November 12, 2005 from 9:00 a.m. to 10:00 a.m. Route: Start at La Feria parking lot at the corner of North Loop and Yarbrough, proceed on North Loop past Lomaland and finish at 8240 North Loop. Approximately 85 persons, 3 vehicles will take part and 100 spectators are anticipated. (District 7) [Joanne Ivey] Permit # 05-178

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. TX DOT form letter. The El Paso Police Department has no objections with this event. The Department will police the event with 4 officers and 4 vehicles. Estimated cost to city: \$150.00 Estimated cost to applicant: \$50.00. The office of Development Services recommends approval.

R. ALAN SHUBERT, PE, CBO
DEVELOPMENT SERVICES DIRECTOR